

## Grace Lutheran Extended Care Pre-K Program



Dear Parent or Guardian:

Thank you for registering your child with our Pre-K program. The following are some notes about our program which we hope will help you with your transition into our care program.

1. Our daily schedule will follow this general outline:

8:00am - 9:00am	Arts and Crafts time
9:00am – 9:45am	Outside/Gym playtime
9:45am – 10:15am	Snack
10:15am – 10:45am	Group/Individual play-time
10:45am – 11:15am	Free play time/Story time
11:00am	Pickup 3K and am 4K students
11:15am - 11:25am	Clean up and wash hands for lunch
11:25am - 12:00pm	Lunch
12:00pm	Take pm 4K students to class
12:00pm – 12:15pm	Free play time
12:15pm – 1:00pm	Group activity time
1:00pm – 1:30pm	Outside/Gym time
1:30pm – 3:00pm	Nap/Quiet time

Students at ECP before 8:00am and/or after 3:00pm will follow the routine of the before/after school group (please see our policies and guidelines for additional information).

2. Pre-K students will have lunch in the 3K room. Hot lunch is available through Taher.
3. Pre-K students will be kept in their school cohorts and socially distant from each other as much as possible. We will make the environment as “normal” as possible.
4. Pre-K have access to their own outdoor play area.
5. We would ask that Pre-K students provide the following(mark each item with child’s name):
  - A nap mat AND blanket/pillow (toddler sleeping bags with built in pillows work the best!) All items must fit in a 12x12 cubby - 3K and AM 4K ONLY - PM 4K students do not rest/nap.
  - A change of clothes (inc. underwear and socks).
  - A pair of “gym” shoes. Can be an old pair of tennis shoes, just clean the soles.
  - A box to keep the clothing items in.
  - A container of baby wipes OR disinfecting wipes (if they are available).
  - A box of Kleenex.
6. Students in Extended Care from 11:00-3:00 on M/W/F and 8:00-3:00 on T/Th will be in the 3K room. Parents dropping off/picking up between 8-3 every day must check in with the school office. Please see the ECP policies and guidelines for more details.

We look forward to having a wonderful year with your children!

Tammy Breckenfelder  
Extended Care Director